

HIGH SCHOOL

## FileBound® Document Management Solutions for Schools

“Our FileBound system is so affordable... every school district needs to take a serious look at this solution.”

Jason Olson

*Director of Human Resources, Verona Area School District*



## FileBound solves the document management challenges of schools of all sizes.

If any of the following applies to you, FileBound is the answer:

- Is the management of your special education or student health records in compliance?
- Do you have a current sustainability or "Go Green" initiative in the works?
- Are you evaluating or addressing document and student record archives?
- Are you exploring replacing paper forms with limited risk and compliance tied to them, with electronic forms and workflow to improve efficiency and reduce costs?
- Is there demand to meet student expectations for automation and access to information?
- Are records and documents stored independently at risk to loss, compliance breaches and negatively impacting response time to meet the needs of educators and administrators?
- Immediately reclaim and re-purpose valuable space dedicated to paper file cabinets and archives
- Limit liability by Securing and Protecting student records and historical archives in compliance with Government mandates
- Replace expensive and inaccessible off-site storage of paper records with electronic storage
- Improve efficiency by addressing unique document and workflow requirements for student records, health and special education records
- Replace typical documents with electronic forms to improve efficiency, speed and quality of response

There are many advantages to implementing a FileBound Document Management Solution in your school. The following represent some of the typical results that you can expect from FileBound:



*"FileBound has been an outstanding program for us at Starpoint. We have converted all of our special education student records over to a digital format and FileBound helps us manage and organization these important documents. Gone are the numerous metal file cabinets, overstuffed folders and misplaced reports. As Director of Special Education, I deal with student records on a daily basis and the FileBound system allows immediate access.*

**Brian P. Farrell**  
Director of Special Programs  
Starpoint Central School District

*"FileBound has proven to be a reliable, easy to use image retrieval system. It is used extensively for Document Imaging within the agency and is a key component of the Shared Services platform offered to our component school districts.*

**Nassau School District**



700 Rayovac Dr., Suite 207, Madison, WI 53711  
Phone: 608-279-4088 | Fax: 734.438.6655  
[www.pritongroup.com](http://www.pritongroup.com)

### FileBound Delivery Options



#### FileBound On-Site

In-House Document Management  
Premise-based solution licensed for unlimited or concurrent users.



#### FileBound On-Demand

Hosted Document Management  
Complete document management without the up-front capital requirements.



#### FileBound Express

Instant Document Management  
Easy-to-implement plug and play network appliance.

