

HIGH SCHOOL

FileBound® Document Management Solutions for Schools

“Our FileBound system is so affordable... every school district needs to take a serious look at this solution.”

Jason Olson

Director of Human Resources, Verona Area School District



FileBound solves the document management challenges of schools of all sizes.

If any of the following applies to you, FileBound is the answer:

- Is the management of your special education or student health records in compliance?
- Do you have a current sustainability or "Go Green" initiative in the works?
- Are you evaluating or addressing document and student record archives?
- Are you exploring replacing paper forms with limited risk and compliance tied to them, with electronic forms and workflow to improve efficiency and reduce costs?
- Is there demand to meet student expectations for automation and access to information?
- Are records and documents stored independently at risk to loss, compliance breaches and negatively impacting response time to meet the needs of educators and administrators?

There are many advantages to implementing a FileBound Document Management Solution in your school. The following represent some of the typical results that you can expect from FileBound:

- Immediately reclaim and re-purpose valuable space dedicated to paper file cabinets and archives
- Limit liability by Securing and Protecting student records and historical archives in compliance with Government mandates
- Replace expensive and inaccessible off-site storage of paper records with electronic storage
- Improve efficiency by addressing unique document and workflow requirements for student records, health and special education records
- Replace typical documents with electronic forms to improve efficiency, speed and quality of response



"FileBound has been an outstanding program for us at Starpoint. We have converted all of our special education student records over to a digital format and FileBound helps us manage and organization these important documents. Gone are the numerous metal file cabinets, overstuffed folders and misplaced reports. As Director of Special Education, I deal with student records on a daily basis and the FileBound system allows immediate access.

Brian P. Farrell
Director of Special Programs
Starpoint Central School District

"FileBound has proven to be a reliable, easy to use image retrieval system. It is used extensively for Document Imaging within the agency and is a key component of the Shared Services platform offered to our component school districts.

Nassau School District



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FileBound Delivery Options



FileBound On-Site

In-House Document Management
Premise-based solution licensed for unlimited or concurrent users.



FileBound On-Demand

Hosted Document Management
Complete document management without the up-front capital requirements.



FileBound Express

Instant Document Management
Easy-to-implement plug and play network appliance.