



Document and workflow automation for school districts

FileBound seamlessly integrates with Skyward HR and Business suites.

FileBound's workflow automation and document management technology simplifies time-consuming, paper-based tasks and increases the accessibility of information. By working in tandem with Skyward, FileBound empowers your district staff to get more done and focus less on paperwork so they can spend more time on what really matters—students.

With the help of electronic forms, you can eliminate paper and make capturing information easier for your district staff as well as prospective and new employees, students, families, and others requesting access to school resources.

School management

Build efficiencies in central office operational processes such as personnel management, training, facilities requests, and more.

- | Human resources: Hiring, onboarding, time-off requests, training, and reviews
- | Volunteer, personnel, and contract approvals
- | Accounts payable: invoice processing
- | Compliance audit readiness and support
- | Internal school requests
- | School Board packets

**FileBound
integrates HR
onboarding
with Qmlativ**



Student solutions

Streamline student services by providing secure, reliable access to critical student information and request forms.

- | Enrollment and registration
- | Cumulative K-12 student files
- | Transcript requests
- | Online permission forms
- | Student safety and intervention
- | Special education records
- | Scholarship applications

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Benefits of process automation and document management solution

Higher productivity

- Provides instant access to documents via FileBound Connect
- Enables faster ability to scan, index, search, and retrieve files
- Staff can execute tasks easily and quickly, including scanning records from their desks

Increased cost savings

- Reduces hard costs (paper, toner, storage space, etc.)
- Decreases soft costs including resources for managing paper and completing record requests
- Saves time and cost of traditional mailing—records stored in FileBound or Skyward can be easily emailed

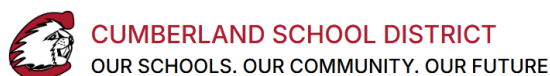
Effective record security

- Secures file scanning into central repository
- Controls security through user and group profiles
- Allows for permissioned access at page, document, or file level
- Ensures retention compliance with state and federal mandates

Greater employee satisfaction

- Equips staff to respond to requests in a timely manner and find documents with ease
- Provides records quickly and effectively for student success
- Prepares district to handle future growth and needs

Trusted by school districts in Wisconsin
and across the United States



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FileBound quickly delivers documentation and records specific to the student without leaving the Skyward interface. Fulfilling student record requests, processing student services, and providing documentation is no longer a laborious effort.

Dave Ilkka
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