

Document workflow built for senior care

Automate document-heavy workflows across finance, HR, and resident services—without replacing the systems your teams already use.

Paper files, manual approvals, and disconnected systems create delays, missed deadlines, and compliance risk. They also take staff time away from residents.

FileBound, delivered by The Priton Group, securely centralizes documents and automates the work around them. Route approvals, track contract expirations, complete onboarding, and enforce retention rules from one connected platform. Your teams work faster, stay audit-ready, and spend more time supporting residents.



Put automation to work where it matters most.

Finance

- **Speed approvals:** Capture and route invoices automatically
- **Reduce manual work:** Match PO and non-PO invoices efficiently
- **Control vendor setup:** Complete onboarding before payment
- **Improve audit readiness:** Link payments to invoices in a complete record

Human Resources

- **Onboard faster:** Replace paper-based steps with a consistent digital process
- **Keep files complete:** Create employee records automatically
- **Prevent lapses:** Track licenses and certifications before they expire
- **Protect sensitive data:** Limit access to authorized users

Resident Services

- **Find records quickly:** Maintain complete, secure resident files
- **Support care transitions:** Document changes across levels of care
- **Accelerate agreements:** Collect digital signatures
- **Avoid missed renewals:** Automate contract alerts