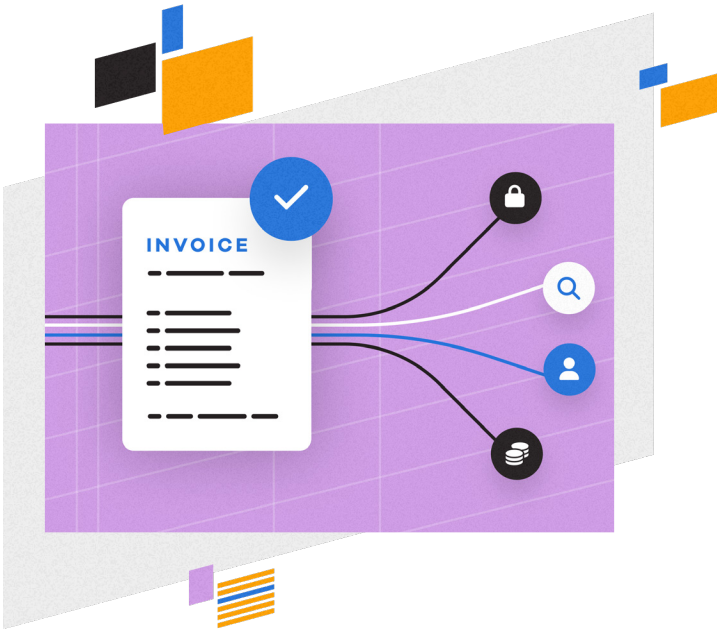
FileBound

Optimize AP processes with automated workflow

FileBound helps accounts payable departments increase productivity, shorten cycle times, reduce overhead costs, improve visibility and comply with financial standards and audits.



Software that's easy for teams to configure and use.

Automation made simple.

Intelligently automate the flow of information and gain greater business agility.

- Improve access and easily scale FileBound to your needs using cloud-native technology
- Take advantage of flexible, simple licensing and deployment models that support the way you want to work
- Get in the zone with a user-friendly interface that makes it easy to complete even complex tasks with minimal training

Streamline AP processes.

Improve daily processes and empower your busy accounting team.

- Remove bottlenecks to ensure invoices are paid on time with less effort—no more matching invoices to POs or chasing down approvals
- Enforce compliance with company policies and external mandates such as Sarbanes-Oxley
- Cut costs and eliminate processing delays typical with paper-based documentation

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Take a more strategic look at your AP processes

Accounts payable professionals are notoriously busy workers. FileBound helps take care of the details, so staff can feel empowered to focus on more high-value tasks.

Vendor management

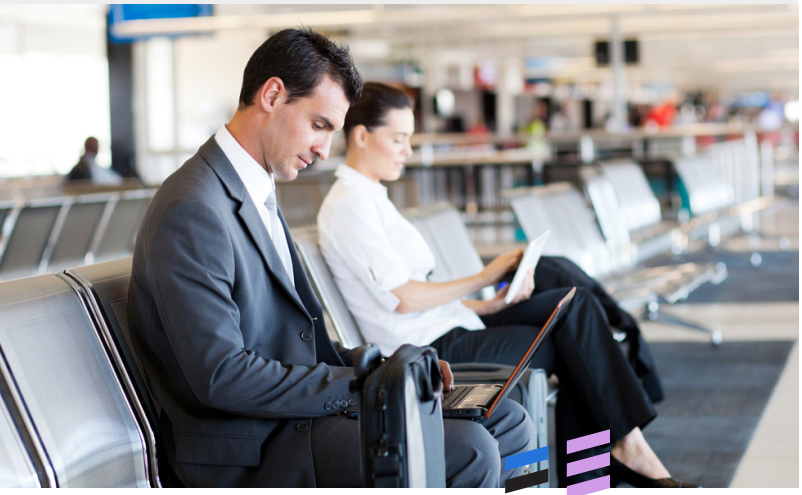
Automate the entire vendor lifecycle from selection and onboarding through contracts and payments. The vendor management portal allows vendors to easily submit documentation and invoices and track invoices without assistance.

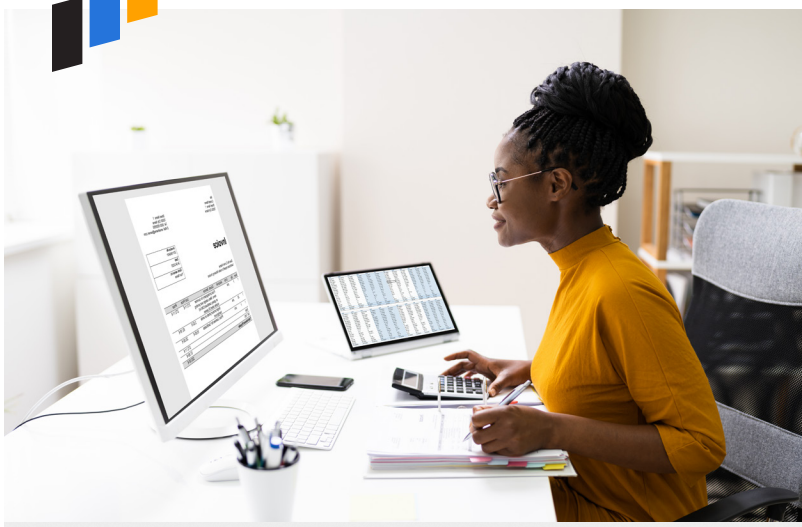
Analytics

Uncover intelligence hidden in the data through visual dashboards and predictive analytical insights into current AP performance and process status to find areas of improvement.

Mobile access

Let staff work when, where, and how they want with responsive technology that delivers a premium user experience on any device to eliminate delays due to travel or remote work.





Document capture

Consolidate invoices, POs, bills of lading, contracts, and tax documents from any source and automatically extract data from standardized forms.

Electronic forms

Create and host forms directly in FileBound for use by internal or external customers to drive activities such as PO requests, distributed invoice capture, or virtually any task in the enterprise.

Flexible integrations

Seamlessly transition data to and from existing or future ERPs and other financial applications users rely on to get their work done, eliminating duplicate effort and information silos.

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A little more about vendor management

Sure, POs and invoices are a big part of working with vendors. But what if you could take a more holistic view?

Selection and onboarding

View all of your important vendor documents from one place. Quickly toggle through folders, identify missing documents, and compare proposals from different vendors.

Automate the details

Utilize advanced features to simply scan invoices and start approvals workflows based on department, location, spend amount, approval limits—and a mix of all variables.

Vendor self-service

Give your staff time to do what they do best—manage your company's accounting. Let vendors manage their own invoices, payments, and other concerns with just a few clicks.

*"**FileBound has helped our busy team** by leaps and bounds! Service time has gone from weeks to **only a day or two** for our clients, and it has certainly made life easier for our staff as well. **Your software has rescued us.***

Sarah Powers
Lead Case Manager, Stand Down

Ready to get things done?

Let us show you what Upland FileBound can do.

Upland FileBound delivers document and workflow automation applications that improve the operation of any organization by connecting users with the information they need to work more efficiently and effectively. With FileBound, customers can build automated workflow processes and centrally manage documents to improve compliance, collaboration, and access to information.

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